

## **ADMINISTRATIVE POSITION DESCRIPTIONS**

### **ALABAMA STATE BOARD OF EDUCATION**

The Alabama State Board of Education is the governing board for the Alabama Community College System. The State Board of Education, upon the recommendation of the Chancellor, is authorized to make rules and regulations for governing the Alabama Community College System. The nine-member elected board holds meetings in the auditorium of the Gordon Person Building in Montgomery, Alabama, on the fourth Thursday of each month. Work sessions are held on the second Thursday of each month.

#### **CHANCELLOR**

For the purpose of assisting the State Board of Education in carrying out its authority and responsibility for The Alabama Community College System, the State Board of Education shall have the authority to appoint a Chancellor who will also be chief executive officer of the Department of Postsecondary Education. The Chancellor shall serve at the pleasure of the State Board of Education and perform such duties as assigned by the State Board of Education; provided, however, that the State Board of Education may enter into a contract with the Chancellor for services for a period not to exceed four years. The Chancellor shall be a person of good moral character with academic and professional education equivalent to graduation from a recognized university or college, who is knowledgeable in postsecondary institution administration, and has training and experience sufficient to qualify him/her to perform the duties of the office. The authority and responsibility for the operation, management, control, supervision, maintenance, regulation, improvement, and enlargement of System institutions shall be vested in the Chancellor, subject to the approval of the State Board of Education.

### **ALABAMA COMMISSION ON HIGHER EDUCATION**

The State Board of Education and any successor board which governs The Alabama Community College System shall stand in the same relationship to the Alabama Commission on Higher Education (ACHE) as do university boards of trustees. The Chancellor shall stand in the same relationship to the Alabama Commission on Higher Education as do presidents of the universities.