

EMPLOYMENT OF RELATIVES

Bevill State Community College complies with State Board Policies 205.03: Employment of Relatives; 205.04: Disclosure of Employment of Relatives; and 205.05: Supervision and Evaluation of Relatives.

All applicants for employment must disclose certain relationships to employees in the Alabama Community College System or to any member of the State Board of Education. Upon initial employment, all employees must complete a Family Relationship Disclosure Form (*Appendix QQ*). A revised form must be completed within 15 days of a change of circumstances relating to this information. Additionally, a revised form must be completed if an employee changes positions at the College. All applicable relationships will be reported to the Chancellor's office as required, to be reviewed for possible conflicts of interest.