

<input type="checkbox"/> Check here if this is a Safety Alert
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Request #: _____

**MAINTENANCE REQUEST FORM
FOR
MAINTENANCE REPAIR OR RENOVATION**

Location (Building Name/Number): _____ Room # _____

Requester: _____ Date: _____

Description of Request: _____

Approval:

Maintenance Supervisor	Date
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Campus Dean	Date
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Personnel Assigned to complete Request	Date Completed
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Notes: _____
