

**QEP Development Team Kickoff Meeting**  
**March 28, 2008**

**Dr. Barbara Jones, Facilitator - 9:00 a.m.**

The Quality Enhancement Plan is a new SACS accreditation requirement. The QEP is an enhancement project focused on student learning. Beville State Community College must be accredited in order for students to transfer credit to a four year college. Accreditation is also required for institutions to qualify for federal financial aid. Without financial many students could not attend BSCC or any educational program.

The QEP is intended to be the primary work of the reaffirmation process. This is a process to encourage Beville State Community College to examine itself to see if we are meeting all requirements and needs of our students. The QEP outcome is to demonstrate that student learning is the primary concern of Beville State Community College.

**Questions posed to the team:**

- 1. What can we do to enhance the learning environment for our students?**
- 2. What are the problems that prevent us from giving our students the best learning environment, with the resources that we have?**
- 3. Are there faculty driven actions or processes that motivate a student's desire to learn? (Have students to describe their favorite classes and what makes them the favorite).**
- 4. How can we prepare our students for a better learning environment?**

We must select the issue that will enhance learning at Beville State Community College. We must be able to show that learning has occurred and students are prepared for the next phase of their life. This must be a forward looking and ongoing activity.

**QEP topics from other colleges:**

|                        |                             |
|------------------------|-----------------------------|
| Student writing        | Student learning styles     |
| Developmental learning | Faculty/staff developmental |
| Student engagement     | Critical thinking           |
| On-line education      | Student retention           |

**Susan Burrow, QEP Chair: 10:15-11:00 a.m.**

Topic selection is a process:

1. Planning summit – 02/07/2008
2. 4 campus forums – March 2008
3. Development team kickoff – March 28, 2008.
4. On going faculty discussion

18 month – QEP project process:

1. Development phase
2. Design phase
3. The review phase. QEP will be submitted to SACS (September 15, 2009) followed by the on site visit. Revision may be needed at this point.

4. The implementation phase. The work begins here. The five year report concludes the project.

Campus forum outcomes:

1. Developed basic understanding of the process
2. Identified internal and external stakeholders
3. Compiled lists of interest areas

What are the common threads discovered in the campus forums?

- A. Student Services.
  1. Career counseling
  2. Job placement
  3. Mentoring.
  4. Regular advising and transfer advising
  5. Financial challenges
  6. Daycare issues
  7. Lack of student motivation
  8. Attendance issues
- B. Developmental Education
  1. Accuracy of placement
  2. Progression
  3. Transition of high school students
  4. Transition of transfer students
  5. Availability of support services
  6. Delivery methods of developmental education
- C. Instructional Delivery
  1. Pre-assessment for on-line students
  2. Technical support for on-line students
  3. Computer literacy for all students
  4. Effectiveness of our instruction
- D. Student Retention
  1. Attrition rate
  2. Comprehensive attendance policy
  3. Address students managing multiple issues; money, children, work, childcare, adult learners, lack of career information.

Today's exercise yielded the following questions of interest:

1. What could the college or faculty have done to improve your learning?
2. What is our attendance policy and how does it affect our students?
3. Do we have good delivery methods for dynamic classes, student engagement, and is there enough interactive engagement between students and faculty?