



Bevill State Community College

SPACS Reaffirmation of Accreditation Compliance Certification

Comprehensive Standard 3.4.1

The institution demonstrates that each educational program for which academic credit is awarded is approved by the faculty and the administration. (**Academic program approval**)

Judgment of Compliance:

Compliance **Partial Compliance** **Non-Compliance**

Rationale for Judgment of Compliance:

Bevill State Community College's faculty and administration approves educational programs for which academic credit is awarded. In ensuring this, the College adheres to the Alabama State Board [Policy 702.01](#) for the approval process of educational programs that award academic credit. To add new programs, the College follows the procedures outlined in its policy to add new programs ([Personnel Handbook F/1.15](#)), which is consistent with the above-mentioned State Board policy and involves faculty and administration in the approval process.

As is explained in the above-mentioned College policy for adding new programs, details about the requested program should originate from a curriculum committee, which consists of faculty members who are qualified in their respective discipline ([Personnel Handbook B/1.1 Curriculum Committees](#)). When Bevill State identifies the need for a new program for which academic credit will be awarded, the College submits, as part of its Institutional Management Plan, an Intent to Submit a Program Application (ISPA). The ISPA is included in the Institutional Management Plan for the academic year preceding the submission of an application for a New Instructional Program. The ISPA is signed by the Program Director or Department Head, the Instructional Dean and the President. The ISPA is then forwarded to the Alabama Department of Postsecondary Education for approval. If the intent is approved, then the New Instructional Program application is submitted to the Department of Postsecondary for approval and then submitted to the Alabama Commission on Higher Education for approval. After the New Instructional Program by both organizations, Bevill State Community College adds the new program to its academic inventory. An example of the College going through this process is illustrated in the [Child Development Program Approval Process](#).

References and Supporting Documentation:

| Keyword(s) | Reference |
|---|--|
| Policy 702.01 | State Board Policy: 702.01 Requests for New Instructional Programs |
| <i>Personnel Handbook</i> F/1.15 | BSCC Personnel Handbook 2009: NUMBER: F/1.15 Adding New Programs |
| <i>Personnel Handbook</i> B/1.1 Curriculum Committees | BSCC Personnel Handbook 2009: NUMBER: B/1.1 Curriculum Committees |
| Child Development Program Approval Process | Child Development Program Approval Process |